

TERMS OF REFERENCE FOR SECTOR GROUPS OF PROFESSIONAL LIVERPOOL (PL)

Objectives of Sector Groups.

To assist PL in its principal objective of promoting professional excellence in the Liverpool City Region (LCR) by

Raising the profile of PL members who operate in the sector groups to increase the business opportunities and to raise the awareness of the sector's expertise amongst PL members and outside the LCR

Educating members of PL on topics of interest within the sector groups

Creating a forum for high quality networking events in the sector groups

Being an authoritative voice for the sector to the local / regional press and to act as a sounding board / critical friend of public sector influencers

Working to retain the skills and talent in the LCR and to ensure that business opportunities with the LCR are awarded to businesses within the LCR – keeping the local pound local being a recurring theme with increased awareness of this raised inside and outside the LCR

Governance.

Each sector group leader ("SGL") will determine how the group operates but each group must be transparent and must ensure that the wider membership of the sector group and PL generally are kept apprised of its activities and developments within the sector to ensure that the groups' activities are aligned with the priorities of PL members and to facilitate collaboration but not duplication with the other sector groups.

The SGL should establish a steering group which must have no more than 8 members, and must meet no fewer than 4 times a year. If a member of the steering group misses 2 or more meetings in a year, he or she will be removed and replaced by another PL member who operates in the sector group. No steering group member can serve for more than 3 years after which his or her replacement will be decided upon by the SGL after consultation with the steering group.

Activities.

Each SGL will produce by April 1st each year, an action plan for the following 12 months. Whilst there is discretion, it is anticipated that this will include details along the following lines,

Steering group to meet at least 4 times a year

At least 3 events per year to be staged to inform members of matters of interest within the sector and to facilitate networking. Whilst it is anticipated that such events will mainly be of interest to PL members operating within the sector group, they should be open to the full PL membership

Establishment of workshops, round table debates to discuss key strategic issues affecting the sector group. These could be a forum to create thought leadership pieces which can then be shared on the website

Each SGL to attend one meeting of each of the other sector groups in the year from April 1 to March 31

Twice a year to attend a meeting arranged by the PL CEO for all SGLs and the CEO to review the activities and to explore opportunities for collaboration with other sector groups for the benefit of PL members.